

NEW GALLERY MEMBERS REQUIREMENTS

Phrase 20: VAA GALLERY FALL 2026

OPENING DATE: September 3rd

CLOSING DATE: September 20th

PRIOR TO SUBMITTING ANYTHING

*You **MUST** CONTACT me directly via phone or email so we can discuss the FOLLOWING requirements. My preference is a verbal contact to discuss whatever you have or do not have ready. This verbal contact can be via phone which we can schedule via email.*

REQUIREMENTS:

(1) Your name as you would like to be presented to the world.

(2) Your contact information you would like to be presented to the world.

Current Web Site? You will be allowed two web site links.

Email?

Telephone?

Home and/or Studio Address?

(3) Your bio and/or artist statement including whatever you wish to say about yourself and/or your art. A minimum of 50 to a maximum of 300 words would be great.

Please note writing it in the first person gives a more "personal" touch to your bio.

(4) List out all of the media you are currently doing.

(5) If you need assistance with any of these following requirements we **may** be able to schedule for me to photograph your art (six maximum & without any glazing) and do a portrait of you.

Contact me directly for an one-on-one meeting with me.

Each of the following items must be in **jpg** file format. They should be of good quality with a minimum 1024 pixels on the long side. They can be squares, horizontal (landscape), and/or vertical.

- **Your Portrait – Head Shot:** Similar to perhaps you may have used on Face Book or other social media or web site. If you prefer no portrait then perhaps some type of graphic template/design, you would like to fill the space provided for the portrait.
However, portrait is preferred for that personal touch to your GALLERY.
- **Minimum of 6 to a maximum of 30 photos** of your art. Providing a title, size, and media for each would be advisable.
- **NOTE:** All images (jpg files) **must be submitted** via **WeTransfer.com (free option)** **OR** via usb thumb drive delivered to me in person **OR** via US Postal Service. **I will NOT accept photos sent via email.**
- I am willing to assist BUT you have to make an effort to contact me before the final date and the final date is **absolute** and will NOT be able to extend the closing date as noted above.

CONTACT INFORMATION

Hubert "Steve" Cole

hubertscole@gmail.com

715-279-3964

N6901 State Road 25

Menomonie, WI 54751